

SUGGESTED CHAPTER ELECTION AND VOTING PROCEDURES

The Bylaws of the Louisiana Credit Union League provide for the election of Directors and Alternate Directors from each Chapter to the League Board. These Bylaw provisions include specifications for the number of Directors and Alternate Directors to be elected, terms of office, manner of election and voting requirements for member credit unions, and reporting requirements to the League. (Art. III, Sec. 3(a), (b); Art. IV, Sec. 1(a), (b); Sec. 2(b), (c), (d); Sec. 3(a), (b); Sec. 4(b); Sec. 8. The Bylaws also provide for the election of Chapter officials, and recommendations for League appointed Committees (Art. XI, Sec. 2).

Accordingly, prior to when a Chapter election will take place in the odd numbered years, certain procedures should be followed.

- 1) The League officially notifies each Chapter, through its officials, that the Chapter elections should take place.
- 2) The Chapter President should then appoint three Committees to serve during the election process.
 - a. **Nominating Committee:**

This committee should present to the Chapter members at the election meeting a slate of candidates for each office to be filled. There should be a nominee of the Nominating Committee for each office. Nominations can be accepted from the floor for other individuals for each office.
 - b. **Registration and Credentials Committee:**

This Committee should carefully ascertain at the election meeting that the credit unions represented are member credit unions in good standing with the League. This listing is furnished to the Chapter by the League office prior to election night, and is composed of the credit unions whose League, CUNA and Chapter dues have been paid in full. Credit Unions that have received dues waivers are not eligible to vote or hold office. The Registration and Credentials Committee should also ascertain that the representatives from the eligible credit unions are the Delegates or Alternate Delegates of record IN THE LEAGUE OFFICE. This information is also furnished to the Chapter by the League office.
 - c. **Tellers Committee:**

This Committee should distribute ballots if necessary for voting purposes if there is more than one nominee for any office. They also collect the ballots after voting, tabulate the votes, announce the results, and then destroy 'the ballots. Each credit union is entitled to two votes -these may be cast by the two delegates (or alternate delegates) each casting one vote, or if only one delegate (or alternate delegate) is present, then that individual should cast the two votes for their respective credit union. Each, credit union should receive two ballots to cast their credit union's proper number of votes.

Following is a suggested procedure for elections:

Chapter President: At this time I would like to call on the Chairman of the Nominating Committee, Mr./Mrs. _____, to present their report.

Suggested chapter election and voting procedures, cont'd.

Nominating Committee

Chairman: The Committee met, considered the positions to be filled, ascertained the eligibility of the individuals considered to fill the positions, and received their willingness and commitment to serve if elected. The following are the Committee's nominees for the positions:

League Director _____ (_____ Credit Union)

League Director _____ (_____ Credit Union)

League Director _____ (_____ Credit Union)

League Alternate Director _____ (_____ Credit Union)

League Alternate Director _____ (_____ Credit Union)

League Alternate Director _____ (_____ Credit Union)

Chapter President _____ (_____ Credit Union)

Chapter Vice President _____ (_____ Credit Union)

Chapter Secretary _____ (_____ Credit Union)

Chapter Treasurer _____ (_____ Credit Union)

The Chapter President conducts the election, by calling three times for nominations for the League director positions. Nominations need no second. However, it is important to ascertain whether the nominees meet all qualifications and are willing to serve. A person can be nominated by a delegate (or alternate delegate) in attendance. If there are no nominations from the floor, a motion to elect the Committee's nominees by acclamation would be in order. If there are other nominees, those names are inserted in the space provided on the ballot by the delegates (alternate delegates) present.

The President then repeats the procedure for alternate Director positions, and EACH of the Chapter positions, calling for elections of the Committee's nominees by acclamation where there are no nominees from the floor and instructing the voting delegates (or alternate delegates) to insert the names of additional nominees, if any, on the proper places on the ballots. If there is

more than one nominee for any office, the delegates (or alternate delegates) vote their choices, the Tellers Committee collects the ballots, tabulates the results, and advises the President, who then announces the results of the election. After all elections, the President calls for motion to destroy the ballots



Louisiana Credit Union League

824 Elmwood Park Blvd., Suite 200 Harahan, La 70123

REPORTING FORM Chapter Election Results

Chapter: _____

Date of Election: _____

League Director

Name: _____

Address: _____

Phone (H) _____

(W) _____

CU: _____

1st Alternate Director

Name: _____

Address: _____

Phone (H) _____

(W) _____

CU: _____

League Director

Name: _____

Address: _____

Phone (H) _____

(W) _____

CU: _____

2nd Alternate Director

Name: _____

Address: _____

Phone (H) _____

(W) _____

CU: _____

League Director

Name: _____

Address: _____

Phone (H) _____

Page 2

(W) _____

CU: _____

3rd Alternate Director

Name: _____

Address: _____

Phone (H) _____

(W) _____

CU: _____

Chapter President

Name: _____

Chapter Vice President

Name: _____

Address: _____

Address: _____

Phone (H) _____

Phone (H) _____

(W) _____

(W) _____

CU: _____

CU: _____

Chapter Secretary

Chapter Treasurer

Name: _____

Name: _____

Address: _____

Address: _____

Phone (H) _____

Phone (H) _____

(W) _____

(W) _____

CU: _____

CU: _____

Please return this completed form to:

Louisiana Credit Union League
824 Elmwood Park Blvd
Suite 200
Harahan, Louisiana 70123